



REITMEIER

Bringing balance to your environment.

Letter from Reitmeier President, Jeff Nusz:

“We are looking for a HVAC Service Technician who thrives on challenges and has a passion for customer service. The perfect candidate is excited to jump right in and make a positive influence on our company and our customers from day one. You will thrive in this position if you are someone who can ‘bring it’ on a daily basis.

Reitmeier is not a large company, but we think BIG and strive to be the absolute best in our class. We are an employee driven company first and foremost. It is the people at Reitmeier who are the engine that propels us to success.

We’re looking for an individual to support and assist our team. Strong communication skills and professionalism are paramount to the success of this position. As a client and employee driven company we believe in forming lasting and mutually beneficial partnerships.

At Reitmeier, you’ll experience an amazing, team-oriented environment that places high value on the person as well as the position. If you are looking for a long term relationship and wish to find *balance* in your career and in life, then let’s talk.”

Best Regards, Jeff



About Reitmeier

At Reitmeier, our mission is **“Bringing Balance to Your Environment.”** While this relates directly to the HVAC services that we provide to our clients, it also refers to our ongoing goal of creating the best work environment possible for all of our team members. We strive to bring out the best in every employee.

Our company understands that our growth and success stems directly from our people. We understand that if we start by hiring A-players who are not only passionate about their position and department, but also invested in our company as a whole, then we have an incredible formula for a thriving company. Reitmeier empowers people to make great decisions, build sustainable relationships, and grow their leadership skills.

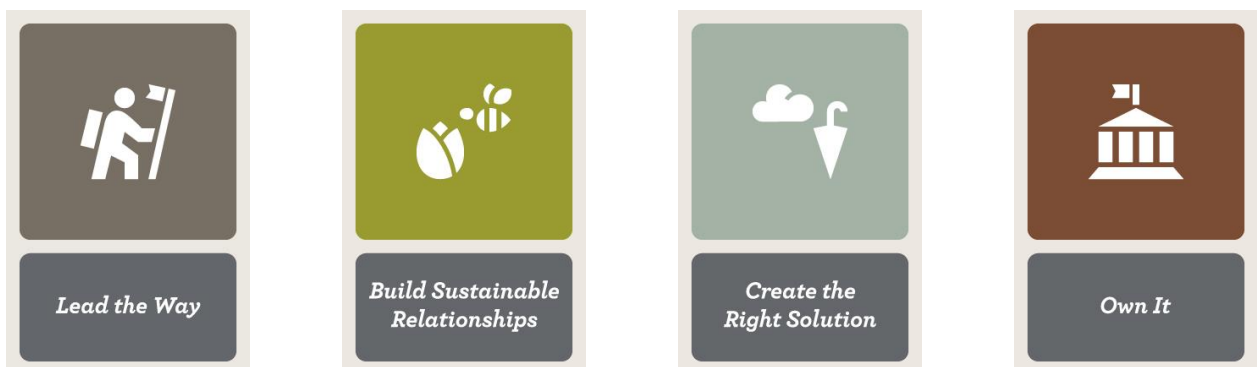
Live the Reitmeier Values: *Reitmeier team members strive to live our core values every day. We live, breathe, and believe in our core tenants. They are the foundation of our company. Every decision we make aligns with our values and supports the company’s mission: “Bringing Balance to Our Environment.”*

Lead the Way: We work to lead the way as a company in the technologies we bring to our customers and to the culture we create internally. Reitmeier wants to be the absolute best at what we do. Constantly challenge and stretch yourself because when everyone in our organization strives to be the best they can be, our company will thrive as a whole.

Build Sustainable Relationships: Reitmeier believes in the power of long-lasting, harmonious relationships. We value great communication and interactions with all team members. We strive for an environment that is friendly, warm, and exciting.

Create the Right Solution: Our people take initiative to solve problems so that the team and the company can succeed. Every team member is continuously innovating and improving our operations, always working to do things better, and raising the bar for the highest standards possible.

Own It: Every team member is encouraged to put their name on every job they do. This pride in ownership ensures the growth and success of the company. Everybody is encouraged to collaborate with other team members whenever challenges arise. We believe that success and mistakes become learning and growing opportunities.



Are you the ideal candidate for our HVAC Service Technician position?

Reitmeier is hiring an experienced HVAC Service Technician who has a thorough understanding of all facets of HVAC systems in both normal and emergency situations, and can manage multiple priorities.

The right candidate thrives in an environment where you actively solve problems, work well as a team, and build great rapport with our customers. We're hiring a motivated individual who likes to roll up his or her sleeves and get the job done.

Here are some questions to help you know whether this position is right for you:

- Can you contribute to an environment oriented to sustainable relationships, open communication, and cohesive team effort?
- Are you able to repair and maintain air conditioning and refrigeration systems and components? Most of this would be light commercial to larger commercial equipment.
- Are you able to field evaluate, repair, and install natural gas piping installations to meet or exceed industry standards?
- Do you have the skills to maintain inventory and accountability for tools, parts, test equipment and supplies utilized in the repair of controls equipment?.
- Can you communicate with customers how equipment upgrades and/or repairs will facilitate energy efficiency and enhance equipment operation to industry standards?
- Are you seeking to create an enjoyable experience for yourself and those around you?
- Can you quickly learn new techniques and stay updated with ongoing industry skills?
- Do you keep a positive and professional attitude under stressful circumstances?
- Do you pride yourself on being responsible and accountable for your actions?
- Are you looking to work at a growing HVAC firm that's unlike any other?

Qualifications for the Reitmeier HVAC Service Technician position:

- A valid driver's license with a clean driving record.
- EPA certification, and brazing certification.
- High School Diploma or GED.
- Skills in reading and interpreting documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- The ability to write routine reports and correspondence.
- Experience in communicating with customers and fellow employees.
- Skills in interpreting various instructions, i.e. can understand various manufacture written instructions and technical information..



- Understands the importance of OSHA safety regulations and how they impact daily activities.
- HVAC Technical-Trade School is a plus!

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, and reach. Good hearing and speaking is a must. The employee is regularly required to climb or walk on commercial flat rooftop type buildings, and also work in attic spaces/ over ceiling spaces. Employee must be able to kneel, stoop/crouch. The employee must regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus. Employee will regularly utilize step ladders and extension ladders.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; fumes or airborne particles; outside weather conditions (winter/summer)

Your specific responsibilities as a HVAC Service Technician will include:

- Daily communication with the Service Coordinator.
- Daily preparation of a handwritten invoice for each job.
- Daily completion of service and maintenance contract work.
- Daily cleaning of your entire work area on a job site when work is completed.
- Attends continued professional HVAC training as scheduled by management.
- Completes assigned work on schedule and in a timely manner.
- Follows directions as requested and required to promote workplace safety.
- Daily maintenance of the operation and cleanliness of company owned truck/van both inside and out.

To apply, please send an email with cover letter, resume, and references to careers@ReitmeierNW.com with the title “HVAC Service Tech” in the subject line.

